

ASSOCIATED BROKERS REALTY, Inc.
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637 **MOVE IN/OUT CLEANING LIST**

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GENERAL

1. Wash inside of all windows and sills
2. Clean all switch plates and doorknobs
3. Clean tops of all door frames, and wipe all areas of each door.
4. Wipe all baseboards
5. Clean light fixtures
6. Clean ceiling fans
7. Wipe all closet shelves
8. Clean vents on floors and walls
9. Clean out fireplace if available
10. Remove cobwebs from walls and ceilings
11. Mop and/or vacuum all floors
12. Empty all trash
13. Clean all blinds and rods
14. Clean tops of all cabinets
15. Dust all walls
16. Clean out Blinds/ drapes

KITCHEN

1. Clean in and outside of refrigerator
2. Clean inside oven, top of stove , under elements, Pan drawer, exhaust fan, hood
3. Remove and clean oven racks and broiler pan
4. Clean Microwave
5. Clean dishwasher
6. Wipe down all countertops
7. Clean sink, faucet fixtures
8. Clean out garbage disposal
9. Clean/scrub kitchen floor

BATHROOM(S)

1. Clean bathtub, tile and
2. Clean all faucets and towel bars.
3. Clean inside and outside of toilet
4. Clean out medicine cabinet.
5. Clean all mirrors
6. Clean sink.
7. Clean inside and outside of drawers
8. Clean floor

LAUNDRY ROOM

1. Clean exterior of washer and Dryer

EXTERIOR

1. Clean exterior light fixtures
2. Wash inside and outside of front and rear doors.
3. Sweep entry areas
4. Sweep storage areas or balconies if applicable